

## PRF 26

### Weight and Balance Procedures (REPLACES PRF 25)

- Effective Thursday evening, Feb 4<sup>th</sup> we will once again schedule aircraft tail numbers with the daily schedule.
- And we will attempt to post the daily by 5 PM the day prior to the fly day.
  - However, there could be times that it is NOT there or posted in which times you should work with your CFI on “what to do in such a situation” so as not to delay your flight the next day.
- In such situations, IF you must know the tail number – it is up to the student to CONTACT his/her flight Instructor to determine.
  - The CFI CAN SEE THE next days schedule via his/her access to the new AIMS system (even if the schedule is not posted on the Dept of Aviation Website)
  
- A Weight and Balance MUST be done for each flight.
- YOUR CFI decides if your weight and balance is acceptable or not

### NEED HELP?

- If you are having any problems with weight and balance:
  - We highly encouraged you attend the free weekly tutoring held from 5:30 PM to 7 PM on Monday nights before AVIA 1222 Mandatory Lab
  - and or view some of the weight and balance JEP DVD's available in the hanger lobby area – several times so you better grasps the concept

It may be prudent for you as a pilot to maintain a file of each aircraft weight and balance in your personal professional flight bag. This way you become more familiar and save time in producing your form each mission.